

**East Ilsley Parish Council**

**Annual Meeting of the Parish Council**

I hereby give you Notice that the next meeting of East Ilsley Parish Council is to be held on:

Tuesday 28th May 2024 at 7.30pm at The Ilsleys Primary School (Hall)

All members of the Council are hereby summoned to attend this Meeting to transact the business below.

Members of the public are cordially invited to attend and may speak when invited to do so by the Chair.

L Morrison Allsopp

Clerk to the Council:

Mrs Linda Morrison Allsopp MA CiLCA Dated: 22nd May 2024

[**Link to supporting Papers**](https://www.dropbox.com/scl/fo/kav83bibduis3kp3ankwd/AO4lmAhD-7wLx0BWNb_EK3A?rlkey=1lpm6lzg2lc44xa8tek7yab88&st=r7ms53hj&dl=0)

**Presentation by William Main of Manor Oak Homes**

**AGENDA**

1. To elect the Chair of East Ilsley Parish Council for the municipal year 2024/ 2025.
2. Chair to complete the Acceptance of Office form.
3. To elect the Vice Chair of East Ilsley Parish Council for municipal year 2024/ 2025.
4. To complete the Acceptance of Office form.
5. To receive apologies for absence from members of the Council.
6. To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation for items on the agenda.
7. To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest.
8. To approve the minutes of the previous meeting on 12th March 2024.
9. To review and confirm the Standing Orders for East Ilsley Parish Council Paper 1
10. To review and confirm the Financial Regulations for East Ilsley Parish Council – no reported updates. Paper 2
11. To review and confirm the annual subscriptions. Paper 3
12. To review the Direct Debits approved by the Council. Paper 4
13. To review the Risk Assessment for the audit year 2024 to 2025. Paper 5
14. To review the insurance cover which is renewed on 4th October 2024. Paper 6
15. To review the following policies: Paper 7  
    a. Complaints Policy  
    b. Freedom of Information Policy  
    c. Information & Data Protection Policy  
    d. Media Policy  
    e. Employment Policies (Anti-Bullying / Grievance & Disciplinary / Equality Policies)  
    f. Temporary Scheme of Delegation Policy  
    g. Grant Awarding Policy  
    h. Pond Policy
16. To review the Asset Register Paper 8
17. To confirm General Powers of Competence
18. To agree areas of responsibility for each member of the Council.
19. To consider making a donation to The Local History Society to the value of £330.00 to cover website hosting fees.
20. To receive the Clerk’s Report covering Finance, Correspondence, and miscellaneous items.
21. To discuss matters for future consideration (next agenda) – village bee hives and the maintenance of the flood equipment. Flood defences are not a Parish Council responsibility.
22. Further questions or comments from members of the public.
23. Agree date for a Parish Council Meeting in June.